

For a guide on completing this report click on the link: [Centre RAP report Guide.mp4](#)

## Section 1: Centre details

Please enter the centre details:

Centre Name

Centre Code

QQI Certification Date

RAP Date (scheduled)

## Section 2: Learner information

Please indicate if any of the following impacted learner completion rates (where known):

[Early Leavers Awards Link](#)

Add any comments on learner completion rates / attendance here:

## Section 3: Confirmation

Please confirm the following:

The IV process has been completed and the IV report(s) are available for the RAP

Add any comments on the IV outcomes here

The EA process has been completed and the EA report(s) are available for the RAP

Add any comments on the EA outcomes here

The QQI sheet has been completed

The LAB sheet has been completed

**NB: Only finalised results should be presented at RAP**

RAP Preparation Centre report completed by:

[Back to Cover Sheet](#)

### QQI Early Finish Reason

Course Ref	Award - Code	Award - Name	Awarding Body	Title	SumEarly Leaver	Accident/Health	Childcare Barriers	Course not meeting needs	Domestic Circumstances	Employment Offer	Enrolled in a FET Course	Financial Barriers	Other	Transport Barriers	Work Commitments

### LAB Early Finish Reason

Course Ref	Award - Code	Award - Name	Awarding Body	Title	SumEarly Leaver	Accident/Health	Employment Offer



Back to Cover Sheet		Other Certification Details										Automatic		Number of Learners Achieving Awards (Please ensure numbers reported are consistent with PLSS)		Automatic	Partial			
Presented at this RAP	EA complete (Yes/No)	Will there be additional certification from this course to be presented at a future RAP	PLSS Code	Audit Ref. No. (TSU Only)	F12 number (TSU only)	2nd Provider (TSU only)	Award Code	Award Name	Award Title	Awarding Body	Any Additional Awarding Bodies	Date Course Finished	Number of units in overall qualification	Number of learners that started	Numbers of Early Leavers	Number of learners who were fully certified	Number of learners who were partially certified	Number of learners with no certification achieved	Number of learners who were partially certified (automatic)	For partial certification, record the total number of units achieved
																		0	0	